**Hello [Builder Name / Team],**

A new **site visit appointment** has been booked by **[Client Name]** for your project **[Project Name / Property Address]**.

**Appointment Details:**

* **Client Name:** [Client Name]
* **Email / Phone:** [Client Email / Phone]
* **Date & Time:** [DD/MM/YYYY – HH:MM]
* **Property Address:** [Project Address]

Please ensure that the property site is ready and an executive is available to **guide the client** and answer all their queries. Timely and professional handling will help in a smooth client experience.

Regards,  
**Secure Estate System Notification**